



**MOMENTUM ACADEMY
BOARD OF DIRECTORS
60 S. Lynn Ave.
Waterford, MI. 48328**

Momentum academy will propel 21st century students toward success in life through a focus on student achievement for college and workforce readiness.

**Annual Organizational Meeting – May 28, 2025
9:30 am**

Call to Order

Pledge of Allegiance

Roll Call

Carrie Rohrbach -
Rob Terwilliger -
Jeremy Wolfrom -
Donna Collins -

Approval of Agenda

The Board will either approve the agenda as presented or amend the agenda with the Approval of the Board.

Motion: 2nd:
Yes: **No:**

Call to the Public

The meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not considered a public community meeting. Those that may wish to address the Board on agenda items only may do so at this time by being recognized by the chair. There will be a second Call to the Public near the end of the agenda where interested parties may address the Board on any items of their choice. Those that request to address the Board have a maximum of three minutes in which to speak.

**Select Temporary
Chairperson**

A Temporary Chairperson shall be selected to preside over the meeting until the election of the President of the Board.

Member _____ was selected as temporary chairperson

Election of Officers

The Temporary Chairperson shall call for nominations for the position of President. Motion to nominate Member _____ as **President** of the Momentum Academy Board of Directors.

Motion: _____ **2nd:** _____

Yes: _____ **No:** _____

The elected President will assume the chairmanship and continue with the election of Vice-President, Secretary, and Treasurer for the 2025– 26 school year.

Motion to nominate Member _____ as **Vice-President** of the Momentum Academy Board of Directors.

Motion: _____ **2nd:** _____

Yes: _____ **No:** _____

Motion to nominate Member _____ as **Secretary** of the Momentum Academy Board of Directors.

Motion: _____ **2nd:** _____

Yes: _____ **No:** _____

Motion to nominate Member _____ as **Treasurer** of the Momentum Academy Board of Directors.

Motion: Terwilliger **2nd:** Wolf from

Yes: 3 **No:** 0

Resolution Designating Depositories for Various Funds and Authorized Signatures

Motion designating PNC Bank as the depository of school funds and that all members will be signatures on the account.

Motion: _____ **2nd:** _____

Yes: _____ **No:** _____

Resolution Designating Electronic Transfer Officer (ETO)

Motion to designate John Weier as the Academy's Electronic Transfer Officer

Motion: _____ **2nd:** _____

Yes: _____ **No:** _____

Resolution Designating FOIA

Motion to name school Principal, Principal Office of Civil Rights, Title VI, Title IX and as the Freedom of Information Act, Sexual Harassment, Title VI and Title IX.

Motion: _____ **2nd:** _____

Yes: _____ **No:** _____

Resolution Designating Section 504 Contact Person

Motion to name the Special Education Coordinator as Section 504 contact person.

Motion: _____ **2nd:** _____

Yes: _____ **No:** _____

Resolution Setting Date, Time and Place of Regular Board Meetings And Location

Motion that the regular Board Meeting will be the **3rd Tuesday of every month at 9:30 am** unless indicated. All Board minutes are available for

of Official Posting Location

public inspection in the Academy's administrative office. The Board will comply with the Americans' with Disabilities Act in making Board meetings accessible to those needing special accommodations. The Principal, will be responsible to post the meeting notices in public view. The official postings location will be the Academy's main entrance doors.

June 17, 2025
August 19, 2025
September 16, 2025
October 21, 2025
November 18, 2025
January 20, 2026
February 17, 2026
March 17, 2026
April 21, 2026
May 19, 2026 (Annual Organizational Meeting)

Motion: 2nd:
Yes: No:

**Resolution Designating
Legal Counsel**

Motion to appoint George Butler of Dickinson-Wright as the Board's Legal counsel.

Motion: 2nd:
Yes: No:

Resolution Designating

Motion that the Board appoint CBIZ as the auditing firm.

Motion: 2nd:
Yes: No:

**Resolution to Bond
Board Treasurer**

Motion to bond Board Treasurer

Motion: 2nd:
Yes: No:

**Resolution to Appoint the
Academy's Chief
Administrative Officer**

Motion to designate Board President as Academy's Chief Administrative Officer

Motion: 2nd:
Yes: No:

**Resolution Designating
AHERA contact**

Motion to designate Paul Romine as the Academy's AHERA contact

Motion: 2nd:
Yes: No:

**Resolution to Adopt
School Calendar**

Motion to adopt school calendar for 2025-2026 school year as presented

Motion: 2nd:
Yes: No:

**Resolution Indicating the
Board will Comply with all
Rules, Laws and Regulations**

Motion that Momentum Academy authorized pursuant to the charter application submitted to Lake Superior State University will comply with the provisions of Part 6a of the

Michigan Code and subject to the provisions of Part 6a will comply with all other state laws, rules and regulations applicable to public bodies and with federal laws, rules and regulations applicable to public bodies or school districts

Motion: 2nd:
Yes: **No:**

**Board Correspondence
Agent Resolution**

Motion that Momentum Academy Principal, is hereby designated as the Academy's board correspondence to assure dissemination of notices to the person or persons responsible. All communications should be directed to the school address.

Motion: 2nd:
Yes: **No:**

Local Newspaper

Motion that the **Oakland Press** is hereby designated as the Academy's local newspaper for the purpose of posting legal notices.

Motion: 2nd:
Yes: **No:**

**Homeless Children
And Youth Liaison**

Motion that Momentum Academy Principal, is hereby designated as the Academy's local liaison for the Homeless children and youth as authorized under Title VII-B.

Motion: 2nd:
Yes: **No:**

Consent Items

Motion to approve the April 2025 Board Meeting Minutes.

Motion: 2nd:
Yes: **No:**

Motion to approve April 2025 Financials

Motion: 2nd:
Yes: **No:**

Discussion Items

Board Self Evaluation
ESP Evaluations
Conflict of Interest Statements
CBIZ Engagement Letter; per Annual Org.

Action Items

Principal / ESP Report

LSSU Report

**Board Committee
Reports/Board
Individual Comments**

Board Members will have an opportunity to present any committee reports or make personal comments of their choice.

Call to the Public

Interested parties may address the Board on any items of their choice. Those that request to address the Board have a maximum of three minutes in which to speak.

**Announcement/
Upcoming Events**

The next Regular Board of Director's meeting at Momentum Academy will be held on **Monday, June 17 at 9:30 a.m.**

Adjournment

These meetings of the Board of Directors are in public for the purpose of conducting the school's business and are not to be considered a public community meeting. There is a time for public participation during each meeting as indicated in the agenda.

Upon request to the academy office, the academy shall make reasonable accommodations for a person with a disability to be able to participate in this meeting.